## Governing Body Membership

**Notification of Change**

|  |  |
| --- | --- |
| **School/ Academy:** | **DfE No:** |

**Governor’s Personal Details**

|  |  |
| --- | --- |
| **Surname:** | **Title:** |
| **First Name:** | **Date of Birth: \*** |
| **Governor’s Home Address: \*** | |
| **Governor’s Secure Email Address: \*** | |
| **Alternative Email Address: \*** | |
| **Preferred Telephone Number: \*** | |
| **Alternative Telephone Number: \*** | |

**Appointment Details \***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date Appointed/Elected:** | | | | **Date Reappointed (If Applicable):** | | | |
| **Length of Term of Office (as per Instrument of Government/Articles of Association):** | | | | | | | |
| **Category of Governor:** (please 🗸 as appropriate) | | | | | | | |
| **Co-opted** | **Parent** | **Foundation** | **Staff** | | **Headteacher** | **LA** | **Partnership** |
| **Trustee** | **Local Governing Board Member** | **Associate Member** | **Clerk** | | **Voting:** (please 🗸 as appropriate)  **Yes No** | | |
| **Other Category please state:** | | | | | | | |

**The Above Person has been appointed/elected to the following position**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position of Office:** (please 🗸 as appropriate ) | | | |
| **Chair** | **Vice-Chair** | **Safeguarding Governor** | **SEND Governor** |
| **Date of Appointment to this position:** | | **Length of office:** | |

**The Above Person is no longer a Governor at this School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Please Indicate the reason for leaving:** (please 🗸 as appropriate ) | | | | |
| **End of term of office** | **Resignation** | **Removal** | **Disqualification** | **Other** (give details) |
| **Leave Date:** | | | |

\*Only required for new appointments

**SIGNED: POSITION: DATE:**

**Please return to COGNUS Governor Services.Email securely to:** [**governorservices@cognus.org.uk**](mailto:governorservices@cognus.org.uk)