## Governing Body Membership

**Notification of Change**

|  |  |
| --- | --- |
| **School/ Academy:** | **DfE No:** |

**Governor’s Personal Details**

|  |  |
| --- | --- |
| **Surname:** | **Title:** |
| **First Name:** | **Date of Birth: \*** |
| **Governor’s Home Address: \*** |
| **Governor’s Secure Email Address: \*** |
| **Alternative Email Address: \*** |
| **Preferred Telephone Number: \*** |
| **Alternative Telephone Number: \*** |

**Appointment Details \***

|  |  |
| --- | --- |
| **Date Appointed/Elected:** | **Date Reappointed (If Applicable):** |
| **Length of Term of Office (as per Instrument of Government/Articles of Association):** |
| **Category of Governor:** (please 🗸 as appropriate) |
| **Co-opted** | **Parent** | **Foundation** | **Staff** | **Headteacher** | **LA** | **Partnership** |
| **Trustee** | **Local Governing Board Member** | **Associate Member** | **Clerk** | **Voting:** (please 🗸 as appropriate)**Yes No** |
| **Other Category please state:** |

**The Above Person has been appointed/elected to the following position**

|  |
| --- |
| **Position of Office:** (please 🗸 as appropriate ) |
| **Chair** | **Vice-Chair** | **Safeguarding Governor** | **SEND Governor** |
| **Date of Appointment to this position:** | **Length of office:** |

**The Above Person is no longer a Governor at this School**

|  |
| --- |
| **Please Indicate the reason for leaving:** (please 🗸 as appropriate ) |
| **End of term of office** | **Resignation** | **Removal**  | **Disqualification** | **Other** (give details) |
| **Leave Date:** |

\*Only required for new appointments

**SIGNED: POSITION: DATE:**

**Please return to COGNUS Governor Services.Email securely to:** **governorservices@cognus.org.uk**