**Educating children with emotional, wellbeing and health related needs who cannot attend school – VPP referral check list**

Referrals to the VPP for children who cannot attend school due to their emotional, wellbeing and health related needs must include evidence to facilitate the discussion and decision about support that may be provided. The below describes the evidence that must be provided in order for a referral to be reviewed.

**Evidence provided should include at least one of the following:**

|  |  |
| --- | --- |
| **Included** | **Evidence** |
|  | Letter from a medical/health practitioner (physical and/or mental health), treatment plan, appointment card/letters, prescriptions |
|  | Input or evidence from a suitable health professional or similar that has seen the child for example GP, CAMHS, Educational Psychologist, Education Wellbeing practitioner, School Nurse, medical Consultant. This list is not exhaustive. |

**If there is no medical evidence as described above at least one of the following must be provided:**

|  |  |
| --- | --- |
| **Included** | **Evidence** |
|  | Input or evidence from multi-agency professionals that are working with the child and /or family for example other Local Authority/Cognus professionals e.g. social worker, early help worker, parenting worker and including voluntary and community organisations who are providing direct work for example EBSA outreach, Support for SEND needs etc. |
|  | Advice and guidance from school nursing and if appropriate EWS to support the multi-agency discussion or another appropriate professional such as an Educational Psychologist. This is only required **if no other health information is available as appropriate.** |

**Other supporting documentation that must be provided:**

|  |  |
| --- | --- |
| **Included** | **Evidence** |
|  | Completed VPP referral form part one and two for the medical panel, including parental consent for the panel |
|  | Completed provision map clearly detailing support that has been provided |
|  | Completed school nursing consent form, enabling nursing to access and share health information |
|  | Voice of the child and the parent/carer (on VPP form) |

If you have multiple pieces of evidence as described above or other supporting documentation such as an Individual Healthcare Plan (IHP) or similar, please do provide it. All evidence is reviewed and supports wholistic discussions about the support that the child, young person, and their family may benefit from.